



Penn Forest Place Homeowners Association, Inc.
HALL ASSOCIATES, INC MANAGING AGENT (540)982-0011
P.O. Box 20468 Roanoke, VA 24018
Chrissy Greene/VP of Association Management – cgreene@hallassociatesinc.com
Amanda St. Clair – Association Manager – astclair@hallassociatesinc.com

MINUTES – BOARD OF DIRECTORS MEETING

April 3, 2025
6:00 PM via Zoom

	Name	Position	Term Expires
Board Members Present:	Deborah Sprenger	President	2027
	Rick Patterson	Treasurer	2025
	Alan Pritchard	Director	2027
Board Members Absent:	Jeannie Kenney	Secretary	2025
	Andrew Whisnant	Director	2027
Others Present:	Chrissy Greene	Association Manager	

I. DETERMINE QUORUM AND CALL TO ORDER

A quorum met with two out of three board members in attendance via Zoom. The meeting was called to order at 11:03 AM via Zoom.

II. OWNERS FORUM

There were no owners present.

III. BUSINESS

The 2024 tax return was discussed. Although the association earned interest on reserve funds, management advised that only 3 other associations out of 28 owed taxes for 2024. And of those, the next closest association owed less than \$600. A motion was made (Sprenger) and seconded (Patterson) to obtain a second opinion from Boitnott & Schaben. Motion passed unanimously.

IV. DATE, TIME & LOCATION OF NEXT MEETING

Next meeting is May 27, 2025 at 6 PM at the South County Library.

V. ADJOURNMENT

The meeting was adjourned at 11:25 AM.

Information - Information regarding Penn Forest Place Homeowners Association, Inc. (Association), including upcoming meetings, can be found at the Association's web site: www.pennforestplace.com

Note: All meetings are subject to change. Please consult the web site for current information. All meetings are at 6 PM.